

APPLICATION FOR PHYTOSANITARY REGISTRATION OF PRODUCTION UNITS (PUC) FOR THE EXPORT OF LUCERNE HAY TO THE PEOPLE`S REPUBLIC OF CHINA

Closing Date: 31 July 2024

Please make sure that you:

- Study the registration form carefully and complete it as required.
- Pay the tariffs to the DALRRDs bank account stipulated (strictly no cheques will be accepted) and clearly state the PUC on the proof of payment as a reference and attach it to the registration document.
- Complete the check list at the end of this registration document to verify if all the information is completed correctly.
- Keep a copy of the whole registration document and records of the Courier Service used to send the documentation to DALRRD.
- If the registration form is completed by the Agent/ Exporter, the Owner/Producer should also sign the document as indicated in the form.

NB: Tariff Payments are compulsory: R 145-00 non-refundable per PUC annually.

Banking details are as follows:

- Bank name: Standard Bank
- Branch: Pretoria
- Branch code: 01-00-45
- Account No: 01 027 418 9
- Account Name: DALRRD: PLANT HEALTH (PUC)
- Reference: (It's the PUC you're paying for). **If the tariff is paid for many facilities, provide the copy with full details corresponding with the amount paid.**
- **NO CHEQUE WILL BE ACCEPTED.**

Please courier with door-to-door service (do not fax or mail) completed and signed documents to the following address:

Room 440/457
Harvest House
Directorate Plant Health
Department of Agriculture, Land Reform and Rural Development
30 Hamilton Street
Arcadia, Pretoria
0002

Attention to: Mr Eric Mudau (012) 319 6289/ 063 472 3349
Mr Jeff Mailula (012) 319 6022/ 066 190 2878

DECLARATION OF INTENT:

I/We the undersigned as producer understand and shall comply with all the stipulations of the export programme (protocol) with specific reference to the following:

1. Only Lucerne hay produced in registered orchards may be sourced for China export programme.
2. Consignment shall be free of any of the listed quarantine organisms that pose phytosanitary risk to People’s Republic of China.
3. Only DALRRD approved processing establishments must be utilised for handling Lucerne hay.
4. Only Lucerne hay bundles that are from the approved production units (PUC) and clearly marked for China export programme shall be allowed for export.
5. All the correct information is completed in the registration document, the correct amount of tariff is paid at the bank, the copy of proof is attached to the registration document and the checklist is completed and attached.
6. The copies of the registration document are kept at the registered PUC for record purpose.
7. Application for registration of production unit shall not be considered if:
 - a) The registration document is illegible (information to be typed or completed in clear block letters),
 - b) Information is insufficient or incorrect, or
 - c) Documentation is received after the closing date, and when documentation is faxed, posted or e-mailed, and
 - d) When there is no proof of tariff payments.
8. Pages must be signed at the indicated places, and initialed at the bottom of each page of this document.
9. The Directorates Plant Health and or Inspection Services shall not be held responsible for any financial or other losses resulting from non-compliance by the producer or the exporting agents providing incorrect, insufficient and/or illegible information.
10. I/We accept the fact that if in any manner I/we do not comply with the requirements of the export programme (s), which include interception rate of quarantine pests, could result in expulsion from further participation in the present season.
11. I/We accept the opinion, protocol, Good Agricultural Practices (GAP), inspections and requirements of the South African National Plant Protection Organisation (DALRRD: DPH, DIS) as final and in accordance with the export programme.

I herewith, in my capacity as producer, declare that all the information completed in this document are correct, and I will take full responsibility for, and comply with, all the requirements as prescribed in the respective export protocol for the export of Lucerne hay bundles to China as indicated under sections A & B.

Producer Name:.....Signature:.....Date:.....

If the document is completed by agent, please provide your information as indicated below:

Name:.....Company.....Contact Details.....Signature:.....Date:.....

SECTION A (Compulsory)

CONTACT DETAILS

Lucerne hay

- NB:**
1. All producers must complete this section in full
 2. Each PUC must be completed on separate registration form

DETAILS OF PRODUCTION UNIT(S) / PRODUCER (S)

Name of Production Unit (Farm):

Name of producer:

Name of farm manager:

Telephone number:

Cell phone number:

E-mail address:

Postal address:

Province (e.g. Northern Cape):

Magisterial District

(e.g. Kimberly, Upington) :



PUC:

2024/25 SEASON

**SECTION B
DETAILS OF THE PRODUCTION UNIT (PUC)**

- NB:** 1. All producers must complete this section in full
2. Please complete the table below with all the information required.

(If this table is too small, please duplicate this format and add to the document)

COMMODITY	VARIETY (Please write it in full, do not use abbreviation)	PIVOT NO.	Ha	GPS COORDINATES

Producer Name:.....**Signature:**.....**Date:**.....

If the document is completed by agent, please provide your information as indicated below:

Name:.....**Company:**.....**Contact Details:**.....**Signature:**.....**Date:**.....



SECTION C

Check list with regard to completion of phytosanitary registration form, this part is compulsory to be completed by all producers.

	PUC:..... Name of producer:.....	Confirm √ = Yes X = No
1.	General	
1.1	Is the correct Production Unit Code (PUC) completed indicated?	
1.2	Did you read and understand the declaration of intent?	
1.3	Is the declaration of intent page signed and the date indicated?	
1.4	Are all the other pages signed and initialized as required?	
1.5	Did you understand all the procedures for phytosanitary registration?	
1.6	Are the separate registration documents completed for different PUC's?	
1.7	Do you have the correct address where you have to courier the registration document?	
1.8	Is your document completed and forwarded before the closing date?	
1.9	Did you make a copy of the registration document and keep them in the farm for record purpose?	
2.	Tariff payments	
2.1	Did you pay the required tariffs of R145-00 per PUC to the relevant Department of Agriculture, Land Reform and Rural Development (DALRRD) account?	
2.2	Is the proof of payment / deposit slip attached in the registration document?	
2.3	Is the tariffs paid through the bank, and no cheque on registration document?	
2.4	Did you stipulate the correct reference number including the PUC no.?	
2.5	If the tariff is paid for more than one facility, did you clearly indicate the PUC?	
2.6	Are the facilities registered corresponding with the amount paid?	
3.	Section A	
3.1	Is the correct PUC completed in full?	
3.2	Are the different registration documents completed for different PUC's? "Are there separate registration documents for the different PUC's applying?"	
3.3	Is all the information including name of PUC, producer, farm manager, tel no., cell no., email address, postal address, Provinces and magisterial districts completed in full?	
3.4	Did you sign and indicate the date at the bottom of the page?	
4.	SECTION B	
4.1	Is the correct PUC completed in full?	
4.2	Did you complete the information regarding commodity, cultivars and orchard no. in full not using abbreviations?	
4.3	Did you sign and indicate the date at the bottom of the page?	



agriculture, land reform
& rural development

Department:
Agriculture, Land Reform and Rural Development
REPUBLIC OF SOUTH AFRICA

PUC:

2024/25 SEASON

Signature for verification:.....,.....Date:.....